

City of Whitwell
Board of Commission Meeting
February 8, 2018

Meeting called to order by Mayor Hooper.

Invocation was given by Mr. Ron Alred.

Pledge of Allegiance was led by Mr. Bobby Miller.

Roll Call- As follows:

1. Mayor Hooper- Present
2. Commissioner Crabtree- Present
3. Commissioner Parker- Present
4. Commissioner Atterton- Absent
5. Vice-Mayor Nunley- Present
6. City Manager- Todd Mistrot- Present
7. City Attorney- Jerry Bible and Sarah Willis-Present
8. City Recorder- Tina Green- Present

A motion was made to accept the minutes from the January 11th, and January 18th meeting by Commissioner Parker and seconded by Vice-Mayor Nunley. All Commissioners voted yes. Motion carries.

Old Business

1. Jake Ramsey-Revitalization- The City will apply for grant next year.
2. Discussion on amending the discharging of firearms in the City Limits Ordinance #184-This item has ben tabled until next monthly meeting.
3. Vehicle Take Home Policy- This item will be covered with Resolution #260.

City Manager Report

1. Update of Thrive Grant- Mr. Mistrot has attended workshops, learning more on the City's assets and what is needing improvement.
2. Tourism Development Plan- Mr. Mistrot has been working with the County on trying to create a map that will show tourist attractions from all the County, and he is currently working on an asset list to provide to them.
3. Update of LPFR- The City has held 2 Public Hearings, and the next Public Hearing will be Saturday at 10:00 am at the City Hall. We would like to use this grant to build 2 additional restrooms at the Park and expanding the current restroom at the walking track.

4. Discussion on donated light poles- The City has received 8 light poles that have been donated. Mr. Mistrot has been speaking with a TDOT engineer from Nashville that has performed a photometric study, and for the City to be in compliance each light would need to be surrounded by a concrete curb. Mr. Mistrot would like 2 of the lights to be put in at the High School entrance on Highway 28 and would like for the Commission to discuss the location for the other 6 lights to be placed.

City Recorder Report

1. 6-month Financial Report/Review- The Commissioners reviewed reports.
2. Update of 2017 Audit- Mrs. Tina Green discussed audit findings with the Commissioners and she also spoke with the auditors to have some findings from the past removed.

Departmental Reports

1. Police Department- Fines for the month of February are \$815.00, 3 Accident Reports, 17 Offense Reports, 3 Miscellaneous Reports, 14 City Court Cases, 3 Arrest made, 2 General Sessions Cases, 0 Circuit Court Cases, 0 Juvenile Court Cases 155 Calls for Services, and 1503 Self-Initiated Activity.
2. Fire Department- 4 total calls in the City, 10 Mutual Aid calls, and 4 Training Hours
3. Library Report- A motion was made by Commissioner Parker for Tina Green to move money from Library budget for Marilyn to use on her Technology Grant in the amount of \$1,493.24 and seconded by Commissioner Crabtree. All Commissioners voted yes. Motion carries.
4. Senior Citizens- no report was given

Committee/Board/Commission Reports

1. Parks and Recreation Board- Vice-Mayor Nunley said the Park will have a clean up day on March 3rd at starting at 8:00am., and they are beginning to work on the fields.
2. Planning Commission- Mayor Hooper said they have been dealing with rezoning issues, and the next meeting will be February 22nd at 6:00pm.
3. Neighborhood Nuisance Board- Mr. Mistrot said the City held a Public Hearing about the property at 400 Sequachee Drive occupied by Adam Kilgore, and since this hearing, Sgt. Seagraves has cited Mr. Kilgore for abandoned vehicles which will go to City Court in front of Judge Raines on March 6th.

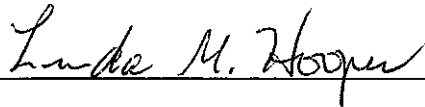
Legal

1. 3rd Reading Ordinance #339 Amending the Annual Operating Budget & Capital Program to Actual for the City of Whitwell, Tennessee for the Fiscal Year Beginning July 1, 2017 and Ending June 30, 2018. A motion to accept the 3rd reading of Ordinance #339 was made by Commissioner Crabtree and seconded by Vice-Mayor Nunley. All Commissioners voted yes. Motion carries.
2. Resolution #259 to establish and update the current Policies and Procedures for the Whitwell Police Department. A motion to accept Resolution #259 as made by Commissioner Parker and seconded by Commissioner Crabtree. All Commissioners voted yes. Motion carries.

3. Resolution #260 to establish and update the current Personnel Policies for the City of Whitwell, Tennessee. A motion was made to accept Resolution #260 was made by Commissioner Parker and seconded by Commissioner Crabtree. All Commissioners voted yes. Motion carries.

Announcements- Budget workshop will be on Saturday. Mr. Mistrot spoke with Brandie Cookston on the Multi-Modal and everything is on track. The construction should start October 30, 2018.

Adjournment- A motion was made by Commissioner Parker to adjourn and seconded by Vice-Mayor Nunley. All Commissioners voted yes. Motion carries



Mayor



City Recorder