

City of Whitwell  
Board of Commission Meeting  
November 9, 2017

Meeting called to order by Mayor Hooper.

Invocation was given by Mr. Cecil Baxter.

Pledge of Allegiance was led by Mr. Kenneth Skiles.

Roll Call- As follows:

1. Mayor Hooper- Present
2. Commissioner Crabtree- Present
3. Commissioner Parker- Present
4. Commissioner Atterton- Present
5. Vice-Mayor Nunley- Present
6. City Manager- Todd Mistrot- Present
7. City Attorney- Jerry Bible and Sarah Willis-Present
8. City Recorder- Tina Green- Present

Mayor Hooper would like a correction made to the minutes from October 5<sup>th</sup> meeting to change the wording on the City Manager's Report on updating list on street repairs. A motion was made to accept the minutes with the correction by Commissioner Atterton and seconded by Vice-Mayor Nunley. All Commissioners voted yes. Motion carries.

New Business

1. Margaret Hennessee Rezoning Issue- The Commissioners asked the City Attorney Mr. Bible if legally they could rezone the property that has been requested by Ms. Hennessee, and he advised against the change. She would be able to put in a double wide trailer on her property, but not a single wide like she had asked to have on her property.
2. Friends of the Library- Mr. Wendell Sweeton brought a Proclamation for the Commissioners to sign to honor Orena Gray Humphreys. A motion was made by Commissioner Atterton to pass this on the condition that they meet with Ms. Frazier to set a date for the Proclamation, and seconded by Commissioner Parker. All Commissioners voted yes. Motion carries.
3. Cecil Baxter-Sequatchie Knolls Subdivision- This item has been tabled until next monthly meeting.

Old Business

1. Discussion on amending the discharging of firearms in the City Limits Ordinance #184-This item has ben tabled until next monthly meeting.

#### City Manager Report

1. Update on Senior Center Grants- Mr. Mistrot has been working with Mr. Jake Ramsey, but no announcement has been made at this time.
2. CDBG Grant-The City was not awarded this grant. The Commissioners had a discussion on this and decided to table until next month.
3. Tennessee Department of Health Grant- Mr. Mistrot sent in a letter of intent to apply for this grant, if it is awarded this will be used to resurface the walking track at the park.
4. Thriving Communities Grant- A motion was made by Commissioner Crabtree to send a letter of intent to apply for this grant, and seconded by Commissioner Atterton. All Commissioners voted yes. Motion carries.
5. Bid Openings for City streets- A motion was made by Commissioner Parker to accept the bid from Lofty's Paving to repair North Chestnut Street and Incline Road for \$21,740.00, and seconded by Vice-Mayor Nunley. All Commissioners voted yes. Motion carries.

#### City Recorder Report

1. October 4 month Financial Report/Review- A motion was made by Commissioner Parker to amend the budget as seen necessary and set up a new unassigned bank account, and seconded by Commissioner Atterton. All Commissioners voted yes. Motion carries.

#### Departmental Reports

1. Police Department- Fines for the month of October are \$905.00, 11 Accident Reports, 11 Offense Reports, 9 Miscellaneous Reports, 9 City Court Cases, 5 Arrest made, 2 General Sessions Cases, 0 Circuit Court Cases, 0 Juvenile Court Cases 196 Calls for Services, and 1227 Self-Initiated Activity.
2. Fire Department- 4 total calls, and 4 hours of training.
3. Library Report- 1730 computer users, and 2826 patron count this is for September and October.
4. Senior Citizens- 288 Congregate meals served, and 323 home delivered meals for the month of September, 344 congregate meals, and 441 home delivered meals for month of November.

#### Committee/Board/Commission Reports

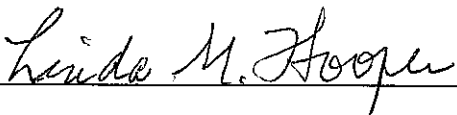
1. Parks and Recreation Board- Vice-Mayor Nunley said the Park had a chili cookoff and that Lodge donated several Dutch ovens for the contestants. Christmas Parade will be December 9<sup>th</sup>, and we will have Christmas Caroling at the park following the parade. The Park Board needs two new members due to two having to give up their positions. The Park Board would like to fix two

fields, and they have a quote for \$2500 per field. A motion was made by Commissioner Parker to commit \$2500 to fix one field, and have the Park Board to draw up specifications for signs to be sold for advertising, and seconded by Commissioner Atterton. All Commissioners voted yes. Motion carries.

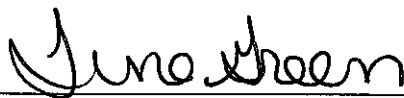
2. Planning Commission- Mayor Hooper said they have been meeting with Madeline Shelton who is the City's State Planner about rezoning, and we have had one appeal which was Margaret Hennessee, and trying to work with the County to see about developing a regional wastewater system.
3. Neighborhood Nuisance Board- Mr. Mistrot updated the Commission that letters have been sent out to Robert Adams, Anthony Rollins and Kimberly Best to notify these residents that they need to clean up their property. We believe we have good addresses for Mr. Rollins and Mr. Adams, but we have had no response from them. Mr. Mistrot will send certified letters to them. Ms. Best does not have a good address, and Mr. Mistrot would like for the City's attorney to do a title search to see if we could contact her. Mr. Mistrot will check on the RV's that are parked on properties that been brought before the Commission to see if they have permits to do so, and Ms. Patterson will be cited into court for violation for not complying with the city ordinance on parking her RV on her property.

Announcements- County Commissioner Kenny Skiles asked the City Manger to announce a job opening with the Department of Agriculture as a Youth Agriculture Administrative Assistant.

Adjournment- A motion was made by Commissioner Atterton to adjourn, and was seconded by Commissioner Parker. All Commissioners voted yes. Motion carries.



Mayor



City Recorder